

MEMBER CONTRACT SIGNATURE GUIDE

Welcome to the step-by-step guide that will help you sign the member contract.

BEFORE YOUR BEGIN:

- **Make sure you have already completed your registration, and it has been validated by Refashion.**
If not, we encourage you to review the [tutorial dedicated](#) to registration on the member extranet.

- **Make sure you are the designated signatory for the contract.**

As a reminder, the signatory is designated by the declarant during registration. It is the only one authorized to sign the membership contract and is the legal representative of the company.

Once the registration is validated by Refashion, as the signatory, you will receive an email from extranet-adherent@refashion.fr

RA Refashion Extranet Adh rent <extranet-adherents@refashion.fr> 1
To:  rgane Contact Wed 27/



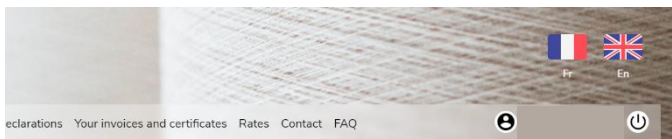
Dear Madam/Sir,

You have been designated as a signatory.

As a signatory, you are required to sign your contract by clicking on the following [link](#) 2

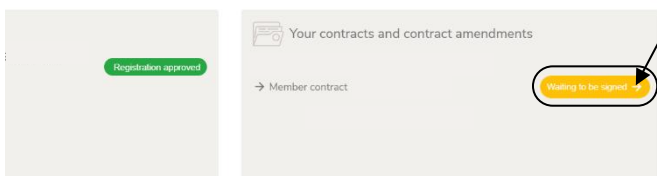
Kind regards,

The Refashion team



Your company and contracts

aste prevention and eco-design plan(s) in the dedicated space of each company file.



Step 1: confirmation email for signature

- 1 Verify that you have received this email.
If you cannot find the email, check your spam folder.
- 2 Click on the link in the email inviting you to sign the contract, which will redirect you to the extranet.

If the link in the email has expired or if you cannot find the email in your inbox, you have two options.

Option 1: You are both the signatory and the declarant

- Go to the extranet at adherent.refashion.fr and log in to your declarant account.
- On the homepage, in "Your Company and Contracts" tab, click on the yellow button on the right labeled "Waiting to be signed".

Option 2: You are not the declarant and therefore do not have access to the extranet

Please contact our hotline to have the contract link resent to you:

- By phone: +33 1 89 16 94 06, Monday to Friday from 10am to 5pm
- By email: hotline@refashion.fr

Step 2: contract access & check

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L'éco-organisme de la Filière Textile

Your company and contracts Your declarations Your invoices and certificates Rates Contact FAQ

Bonjour

Member contract Adhérent - 4000 [REDACTED]

Waiting to be signed

FR EN

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English translation of the Contract provided for information purposes only.
The French version of the Contract hereunder prevails.

I. FIRST PART: SPECIAL CONDITIONS - IDENTIFICATION OF THE MEMBER
(This part of the Contract is completed by the MEMBER in the Portal in the context of its registration request)

I.1.- Information relating to the MEMBER

Table 1 - Identification of the MEMBER

Corporate name	
Address (registered office)	
Post Code	
Town	
Country	
If the registered office is in France: SIRET business number of the registered office	
In other cases: Taxpayer identification number following registration with the tax authorities in the country where the	

< Previous

Sign

Warning

Do you confirm that you are the signatory of the contract?

6 Yes No

Warning

Have you checked the data of your company on page 1 of your contract because once the contract is signed you could no longer modify them

Do you confirm the accuracy of the data on your contract?

7 Yes No

Once you have access to the contract to sign on the extranet, it will be displayed as shown here, with a dedicated contract number and your company's name.

3 You can review it in either French or English.

4 You can also download it (↓) or print it directly (🖨).

Note that the standard contract is publicly available on our website [refashion.fr/pro](https://pro.refashion.fr/pro), in the "marketer" section, under the "how to register and regularize your situation?" block, as a clickable link.

Step 3: contract signature

5 Once you have reviewed the contract and agree to its terms, scroll to the bottom of the page and click on "Sign".

6 If you are the signatory of this contract, click "Yes".

7 After checking the contract, confirm the data is correct by clicking "Yes".

Please note, you will not be able to modify this information once the contract is signed, except by contacting the hotline and providing proof of identity.

Your contract is now signed!

CONTACT

For more information, please visit:

- Our website: <https://pro.refashion.fr/en/marketer>
- Our [FAQ](#) / category Member-Brand name

For any questions, contact us:

- +33 1 89 16 94 06 from Monday to Friday, 9am to 5pm
- [Contact Form](#)

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