

# Re\_fashion

## DETAILED DECLARATION BY FILE IMPORT GUIDE

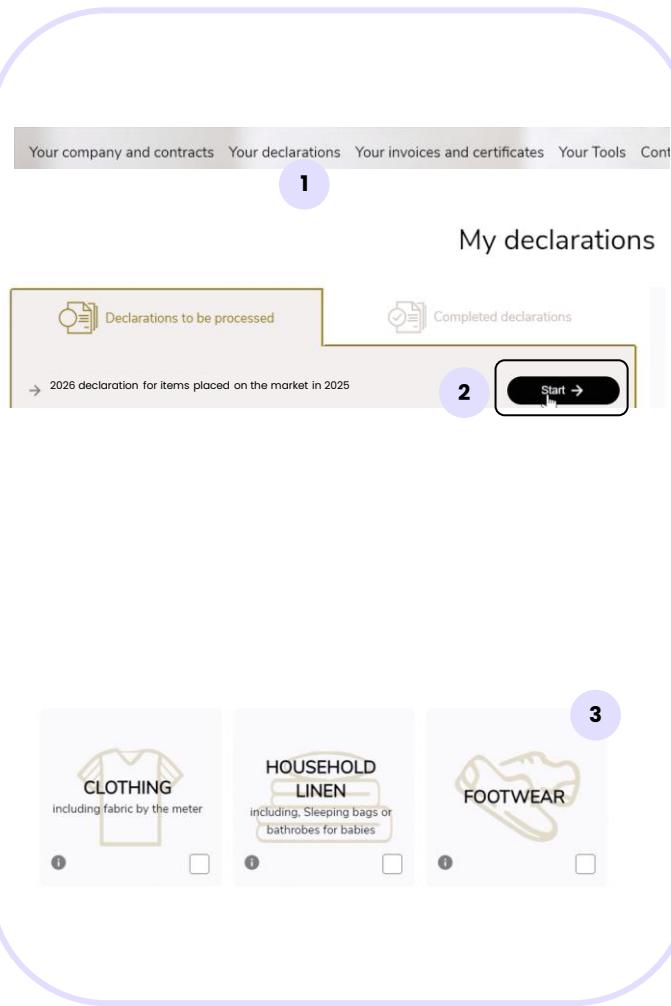
Welcome to the step-by-step guide that will help you complete your Refashion member registration in order to regularize your status and obtain your UIN. This guide is dedicated to detailed declaration by file import of your items placed into the market.

### BEFORE YOUR BEGIN:

- Make sure you have completed your Refashion member registration and signed your contract.
- Make sure you are the declarant for your company.
- As a reminder, the detailed declaration is accessible to all marketers, regardless of the number of items placed on the market in the previous year, and is compulsory for those benefiting from eco-modulations.



Go to [adherent.refashion.fr](https://adherent.refashion.fr)



- 1 Go to the "Your declarations" tab.  
*For your information, "Completed Declarations" refer to those from previous years that you can freely review.*

- 2 Click on "Declarations to be processed" and then click "Start".

### Step 1: declare your products and quantities

#### AS A REMINDER

You are required to declare **the quantities placed on the market in the previous year for the current year**.

For the 2026 declaration, which opens in January 2026, you must declare the quantities placed on the market in 2025.

- 3 Select the product family(ies) related to your items sold by checking the appropriate box(es).  
*If in doubt, you can access a list of products subject to the textile sector by clicking on the (i) icons.*

## AS A REMINDER

You can access the official glossary of products liable to the textile sector:

- On the extranet, under the "Your Tools" > "Declaration" section;
- On our website refashion.fr/pro/en, in the "Marketer" section, under "Liable companies and products" by downloading the non-exhaustive list of products concerned to regulation;
- In our FAQ, under the article "What does the marketer declare?".

How many items did you place on the market in 2025?

4

Select your declaration method

5

 Select your declaration method

<b>Detailed declaration</b>	<b>Simplified declaration</b>
<ul style="list-style-type: none"> <li>• 4 steps declaration</li> <li>• Volumes declared per product line</li> <li>• Standard scale</li> <li>• Open to Eco-modulations</li> </ul> <p><input type="checkbox"/> Manual input <input checked="" type="checkbox"/> File import</p>	<ul style="list-style-type: none"> <li>• 2 steps declaration</li> <li>• Volumes declared per product family (Clothing, Household linen, Footwear)</li> <li>• Price per item is increased</li> <li>• Without Eco-modulations</li> </ul> <p><input type="checkbox"/></p>

**Next step**

Declaration of quantities 2025 for 2026 eco-fees

6

[Download the declaration help file to complete](#)  [Upload the completed declaration help file](#) 

4 Enter the exact number of items you placed on the market in 2025.

5 Choose your declaration method. Here, select the detailed declaration with "file import." Then proceed to the next step.

6 Download the declaration help file to complete by clicking on the button.

## Step 2: fill out the declaration help file on Excel

Go to your downloads and open the Excel file on your computer.

**Please note, to ensure the file remains compliant once completed, you must not alter its layout in any way.**

On Excel

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Warning!		Company name :		8
		- Fabric masks and tote bags are not eligible - products sold in lots must be declared in number of items (not the weight)		
Category	Product reference	Product lines		
Clothing	V-00-N-EMO	Clothing fabric sold by meter for dress-making and accessories	3 metres = 1 item	
Clothing	7 EMO	High visibility safety vests	High-visibility safety vest, high-vi	
	INSTRU	France	Guadeloupe Martinique Guyane Réunion Mayotte St Pier	
Overalls, trousers, jacket, dungarees Bodysuits, knickers, bibs, scarves, washable nappies, nappies, slippers, socks, tights, gloves, hats, swimming costume, swimsuits Skirt, T-shirt, romper suit, jumper, bloomers knickers, side-fastening tops, blouse, cardigan, sweatshirts, dresses, trousers, shorts, leggings, polo shirts, jogging bottoms, striped jersey tops, sleeper, pyjamas, jackets (line 109 and 110 for other baby products)		D	E	9
Specific items Baby (0-36 months)				500
Baby (0-36 months)				

↑	Downloads
	Fichier_aide_declaration_2024 FR
	Classeur Excel (*.xlsx)

10

Save

7 Enter the required information in the tab corresponding to the relevant territory or territories.

8 Input your company's legal name, which you can find on the extranet if needed.

9 Report the quantities placed on the market in column G of the table (the last column) for the corresponding product lines.

You can check the "Summary" tab on the Excel to have an overview of the quantities entered by product category and territory. The table updates automatically and requires no additional action from you.

**Please ensure that you declare all the units sold in sets** (e.g. a set of 5 baby's bodysuits = 5 bodysuits to declare, a set with pyjamas, socks and a nightcap = 1 pyjama + 1 pair of socks + 1 nightcap to declare).

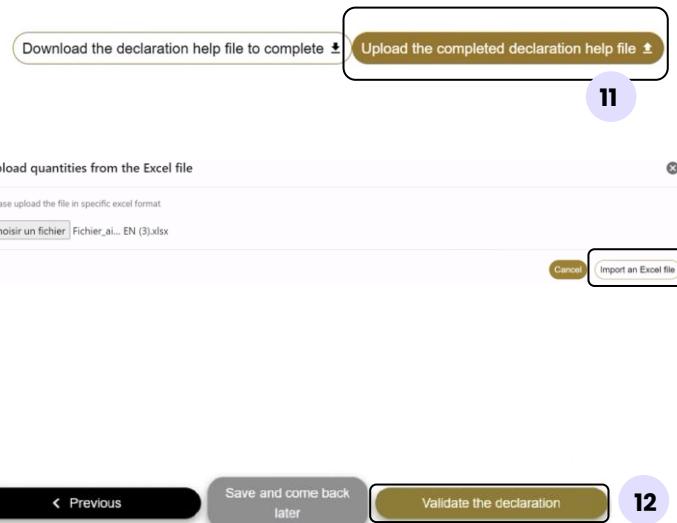
10 Once you have completed your file, save it on your computer in XLSX format. **This is the only format that can be uploaded on the extranet.**

If you are unable to save the file in XLSX format or do not have Office 365, please contact our hotline via email at [hotline@refashion.fr](mailto:hotline@refashion.fr).

Contact the hotline only after the file is COMPLETED, as they are not authorized to fill out the declaration file on your behalf.

## Step 3: verify data and finalize declaration

### On the extranet



Download the declaration help file to complete  Upload the completed declaration help file 

11

Upload quantities from the Excel file

Please upload the file in specific excel format

Choisir un fichier Fichier.ai... EN (3).xlsx

Cancel Import an Excel file

12

Previous Save and come back later Validate the declaration

11 Return to the extranet and click on « upload the completed declaration help file » button. Then, « choose a file » > « import an Excel file ».

The data are automatically populated on the Extranet from the imported file. Review the data for accuracy.

*You can then access the summary (by clicking the corresponding button) or save and come back later.*

*You can go back to correct information by clicking "Previous."*

12 Accessing the summary allows you to verify the entered quantities. Then, click on **"Validate the declaration"** to complete the process.

**Once the finalization of your declaration is validated, you will not be able to go back or modify any data.**

## Your declaration is complete!

It is now been submitted to Refashion.

## CONTACT

### For more information, please visit:

- Our website: <https://pro.refashion.fr/en/marketer>
- Our FAQ / category Member-Brand name

### For any questions, contact us:

- +33 1 89 16 94 06 from Monday to Friday, 9am to 5pm
- Contact Form

